

Student Feedback Forms (SFFs) - Fall 2026 Administration

University Email Schedule

Banner Lock Down Date*

Friday, November 6, 2026

Schools/Colleges must review courses that appear in the SFF staging area (SFF Admin Panel) before the lock-down date listed above. All data changes must be corrected in Banner and they will appear in the staging area the next day. All Schools/Colleges should send a confirmation to IRA that courses have been carefully checked for accuracy and are ready to be moved into production, before the lock down date. Remember, submit start/end dates for courses that have no dates listed in course file (i.e., Short Duration courses, etc.). Schools/Colleges will assume responsibility for instructor and student communication for any date set outside this administration schedule.

	7A	7B	Japan	Rome	Full Term Courses
Instructor emails	Monday, September 14, 2026	Wednesday, October 28, 2026	Wednesday, October 28, 2026	Thursday, November 5, 2026	Wednesday, October 21, 2026
	Monday, September 21, 2026	Wednesday, November 4, 2026	Friday, November 6, 2026	Thursday, November 19, 2026	Thursday, November 5, 2026
	Monday, September 28, 2026	Wednesday, November 11, 2026	Wednesday, November 11, 2026	Monday, November 30, 2026	Wednesday, November 11, 2026
	Monday, October 5, 2026	Thursday, November 19, 2026	Wednesday, November 25, 2026	Monday, December 7, 2026	Tuesday, December 1, 2026
Student emails	Monday, September 28, 2026	Wednesday, November 11, 2026	Wednesday, November 11, 2026	Monday, November 30, 2026	Wednesday, November 11, 2026
	Wednesday, September 30, 2026	Tuesday, November 17, 2026	Monday, November 16, 2026	Wednesday, December 2, 2026	Friday, November 13, 2026
	Friday, October 2, 2026	Friday, November 20, 2026	Wednesday, November 18, 2026	Friday, December 4, 2026	Tuesday, November 17, 2026
	Monday, October 5, 2026	Monday, November 30, 2026	Tuesday, November 24, 2026	Tuesday, December 8, 2026	Thursday, November 19, 2026
	Wednesday, October 7, 2026	Wednesday, December 2, 2026	Friday, November 27, 2026	Thursday, December 10, 2026	Saturday, November 21, 2026
			Tuesday, December 1, 2026		Wednesday, December 2, 2026
					Friday, December 4, 2026
					Monday, December 7, 2026
					Tuesday, December 8, 2026
					Wednesday, December 9, 2026
SFF Close	Wednesday, October 7, 2026 11:59 PM ET	Wednesday, December 2, 2026 11:59 PM ET	Wednesday, December 2, 2026 1:59 PM JST	Friday, December 11, 2026 5:59 AM CET	Wednesday, December 9, 2026 11:59 PM ET
Main Campus Fall Break	Monday, November 23 - Sunday, November 29				
Final Exams	N/A	N/A	12/3-12/9/2026	12/11-12/17/2026	12/9-12/15/2026
Grading Deadline	10/15/2026	12/10/2026	12/11/2026	12/22/2026	12/18/2026
Last Day to Withdraw	10/5/2026	11/30/2026	11/30/2026	12/10/2026	12/7/2026
*Banner locks down @ 3:00 PM ET - please confirm course data is correct by this time!					
Instructor reminders to add items to the SFF at the "My Course" level					
SFFs open for instructors (Items from Item Bank must be added by 11:59 PM ET the night before SFFs open)					
SFFs open for students					